

# North Edwards Water District General Meeting November 15, 2021 **MINUTES**

PLACE: 13525 Farn Street

North Edwards, CA

TIME: 5:00 PM

ZOOM ID: 826 1969 4338

PASSWORD: 012531

For Public Viewing or Comment

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## ATTENDEES

### Directors

Gary Westmorland, President  
Tanay Colon, Vice President  
Michael Fowlkes, Treasurer  
Shelly Thurman, Secretary

### Administrator

Dan DeMoss, Administrator *(via Zoom)*  
Ruby Brungess, Executive Assistant  
to the Administrator  
*(via Zoom)*

### Staff

Santiago Barbalace, Administrative Assistant

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 Blue indicates actions needed to be taken.  Red indicates motion was made.

#### 1. **CALL TO ORDER**

Meeting called to order at 5:00 PM by President Gary Westmoreland.

#### 2. **PLEDGE OF ALLEGIANCE**

#### 3. **DIRECTORS' ROLL CALL:**

Directors Present

Gary Westmorland, President  
Tanay Colon, Vice President  
Michael Fowlkes, Treasurer  
Shelly Thurman, Secretary

#### 4. **PUBLIC TIME:**

No comment.

#### 5. **CONSENT AGENDA:**

##### A. **ADOPTION OF MINUTES:**

Regular Meeting Minutes that were presented:  
September 20, 2021

**B. CHECKS APPROVAL:**

Check detail report for September – October 2021 presented. No comment.

Director Westmorland motioned to approve consent calendar and was seconded by Director Fowlkes. Unanimously carried.

**6. NEWD DRAFT FINANCIALS:**

The presented financials represent where we are currently. A newly revised set of financials sent out right before the meeting.

**7. NEWD BOARD RESOLUTION 02-21:**

Director Fowlkes motioned to approve board resolution 02-21 and was seconded by Director Colon. Unanimously carried.

**8. ADMINISTRATOR REPORT:**

OPERATIONS

New billing system (RDS) is being implemented. Currently using EZ pay, which will continue to be used until the new website goes up. The new website will be going up next week. We also need to create protocols and procedures or review a current set that may already exist and have them verified by an attorney.

AVEK TURNOUT AND STORAGE

Consolidation study is still in process with work being done by a local firm AECOM and CRWA engineers.

**9. WATER SERVICE PROGRAM UPDATE:**

The application was obtained from Self-Help Enterprises. They indicated that all customers would be eligible, however they should leave the income section blank so as to insure approval. The application will be posted to the website and a notice will be sent in the next billing cycle.

The board requests that an audit be done to reach out directly to those customers not receiving water service.

**10. MAINTENANCE AND DISTRIBUTION REPORT:**

There were a few supply chain issues with chlorine, but those have been resolved. There was a coliform hit on Well #2 which was treated and flushed. One hydrant was stolen from some abandoned apartments. All reporting is up to date. The quarterly meeting with EPA was November 10<sup>th</sup> and President Westmorland was in attendance.

**11. BOARD MEMBERS MONTHLY CHECKS:**

No comment.

**12. ADJOURNMENT**

Director Thurman motioned to adjourn and was seconded by Director Colon.  
Unanimously carried.

Meeting adjourned at 6:00 PM.